

UNIFIED SCHOOL DISTRICT NO. 467
WICHITA COUNTY
LEOTI, KANSAS

Meeting Time and Place

1. The Board of Education of Unified School District #467, Wichita County, Kansas met in regular session at 7:00 p.m., Monday, April 13, 2020 in Leoti.

People Present

2. Members present were: Brian Gerstberger, Jason Koehn, Jim Myers, Tammy Simons, Ann Wiles, Josh Young, and (via zoom) Brandon Whalen.

Also present were: Superintendent, Keith Higgins; Clerk, Tammy Mason; WCES Principal, Lori Maxwell; WCJSHS Principal, Delbert Schmidt; (via zoom) WCJH AD, Brant Douglas; Director of Buildings & Grounds/Transportation, Ed Simon; and Guests: (via zoom) Nate Brown, Sara Brown, and Misty Gardner.

Approved Consent Agenda

3. Jim Myers called the meeting to order at 7:00 p.m. After the Pledge of Allegiance, he thanked the staff and administration for all of their hard work through this continuous learning process. Brian Gerstberger motioned and Ann Wiles seconded to approve the consent agenda without item D.3. consisting of:
 - A. Agenda for the meeting.
 - B. Minutes for the March 9, 2020 regular; March 17, 2020 special; and April 2, 2020 special meetings.
 - C. Payments of the bills and payroll.
 - D. Personnel Actions:
 1. Accept a resignation from Stephanie Thelen-West as WCHS STUCO co-sponsor.
 2. Accept a resignation from Beverly Higgins as WCES accounting secretary effective June 8, 2020.
 3. Offer a contract to Wesley Cooper for WCES PE teacher for the 2020-21 school year.
 - E. Accept an anonymous donation of \$106.44 to WCJSHS for student library fines.
 - F. Accept a donation of \$2,255.00 from the Wendy Wilbur memorial to WCHS athletics.
 - G. Accept a donation of \$1,029.00 from Deb Bauck to WCES for classroom maps.Motion passed 7-0.

WCES Principal's Report

4. WCES Principal, Lori Maxwell, presented updates on the elementary school. The continuous learning platforms: Facebook Live, SeeSaw, and Google Classroom are being utilized by the staff and students. Families are being contacted if they have children that are not participating to find out what their needs are and how the school and teacher can help. There are some students still using packet learning if they are not comfortable with the online platforms. Zoom staff meetings are held weekly to collaborate. Teachers are struggling with how to grade. Participation is encouraged with programs like Study Island. There are some families without internet. Internet is being offered free by some companies, but the companies are extremely busy and may not be able to initiate free internet immediately. Chromebooks have been checked out to thirty families and seventeen staff members. There are still the need for a few more chromebooks. The Shriner's Trip that was scheduled in April has been rescheduled to September 12, 2020.

WCJSHS Principal's Report

5. WCJSHS Principal, Delbert Schmidt, presented updates on the Jr./Sr. High school. The staff and students are using Zoom, Google Classroom, and packets as their learning platforms. In addition to online resources, some students have been assigned novels to read. The Jr./Sr. High school will be grading per usual, with extensions and a grace period for assignments. There are some students that do not have access to internet, they are working out other options for those students. The staff is meeting weekly via Zoom. Staff members and administration have called, emailed, and texted students to check up on their academic and personal well being. Dr. Fairchild is hoping to still have the greenhouse in operation by the end of May if allowable. They are currently working on scheduling and enrollment options for next year. The staff would still like to have some type of graduation ceremony. They do not know what that looks like yet, but want the graduates to be honored in some way. Staff members have been in the building throughout the week working on assignments,

projects for students, meetings, as well as, working from home.

Superintendent's Report

6. Superintendent, Keith Higgins, presented updates for the district. The current budget is at about 36% for the school year. There may be some stimulus money available to schools, he will update the Board as he finds out more information. He presented information on utility usage. The food service department started serving breakfast and lunch free of charge to children ages 1-18 on March 30, 2020. The first day about 250 meals were served and as of today over 300 of each breakfast and lunch are now being served to the community. The audited legal max budget was sent from the state. The adopted general fund budget for 2019-2020 was \$3,409,510.00, the adjusted legal general fund budget is \$3,386,442.00. A difference of \$23,068.00. The adopted local option budget was \$1,151,898.00, the adjusted legal max local option budget is \$1,144,076.00. A difference of \$7,822.00. Any lunch money left in accounts for students will be rolled over to next year.

KESA/Strategic Plan

7. Throughout the school year, members from the school and community met and developed a strategic plan to help guide the district over the next five years. The committee proposed the following Mission, Vision, and Value statements:
- a. Mission Statement-USD 467's mission is to elevate all to their full potential as lifelong learners and productive citizens.
 - b. Vision Statement-USD 467's vision is to shape positive role models for tomorrow.
 - c. Value Statements-
 1. We will expect all stakeholders to be accountable for achievement.
 2. We will foster positive attitudes and caring relationships in a safe environment.
 3. We will approach decisions with integrity, fairness, and respect.
8. Tammy Simons motioned and Jason Koehn seconded to adopt the Mission, Vision, and Value statements. Motion passed 7-0.

2020-2021endar

9. Mr. Higgins presented the 2020-21 proposed calendar. Brian Gerstberger motioned and Ann Wiles seconded to approve the presented 2020-2021 calendar. Motion passed 7-0.

2020-2021 School Board Meeting Dates

10. Mr. Higgins presented the proposed school board meeting dates for the 2020-21 school year. Jason Koehn motioned and Brian Gerstberger seconded to approve the school board meeting dates for the 2020-21 school year. Motion passed 7-0.

K-8 English Language Arts

11. Ms. Maxwell presented the updated quote to purchase K-8 English Language Arts curriculum and materials. The cost will be \$82,996.53. Half of the cost can be paid now and half out of next year's budget. Tammy Simons motioned and Josh Young seconded to approve the purchase of the K-8 English Language Arts curriculum and materials as presented. Motion passed 7-0.

KASB Membership

12. Mr. Higgins presented the KASB membership and legal assistance fund for 2020-21. KASB membership is \$5,821.22 and the KASB Legal Assistance Fund is \$2,100. The membership rate increased by \$50.91 from the previous year and the legal assistance fund amount stayed the same. Josh Young motioned and Ann Wiles seconded to approve the KASB membership and legal assistance fund for 2020-21. Motion passed 7-0.

Architect Cost Estimates

13. Mr. Higgins presented the following cost estimates for major construction projects:

- a. Elementary cafeteria floor-\$98,000
- b. Jr./Sr. High School drainage-\$66,500
- c. Exterior door replacement
 1. Jr./Sr. -\$60,250
 2. WCES-\$47,500
- d. Electrical service replacement at the Jr./Sr. High School- \$200,000

14. Josh Young motioned and Jason Koehn seconded to proceed with the construction project bidding process beginning next fall to start construction in the summer of 2021. Motion passed 7-0.

Executive Session for
Personnel

15. Brian Gerstberger motioned and Ann Wiles seconded to enter into executive session with Mr. Higgins, Ms. Maxwell, Mr. Schmidt, and Brant Douglas present to discuss matters adversely or favorably affecting non-elected certified and classified staff pursuant to non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will return to open session in the district board room at 8:44 pm. Motion carried 7-0.

16. The meeting resumed at 8:44 p.m., Jim Myers motioned and Brian Gerstberger seconded to approve hiring Wesley Cooper for the 2020-2021 WCES Physical Education teacher. Motion passed 7-0.

Adjournment

17. Jim Myers officially adjourned the meeting at 8:46 p.m.

Jim Myers, President

Tammy Mason, Board Clerk